

## Audit of consultation activity

Stakeholder Group	CCG Action	Dates
<b>Patients and Public</b>		
Website	<p>Information uploaded onto the first page banner and news stories</p> <p>The items uploaded were:</p> <ul style="list-style-type: none"> <li>• Consultation document</li> <li>• Link to survey monkey</li> <li>• Other ways to be involved including advertising Halton People's Health Forum</li> </ul> <p>Information sent to providers and NHS Warrington CCG to put on their website</p>	07.01.19
<p>Website Statistics</p> <p>From 7<sup>th</sup> January 2019 – 3<sup>rd</sup> March 2019, we had 834 unique page views, with each person spending an average of 2min 14secs on the page</p>		
Social Media	<p>Information put on NHS Halton and NHS Warrington CCG Facebook and Twitter</p> <p>Providers, Healthwatch Halton, Healthwatch Warrington and Third Sector contacts to be asked to support the messages on social media.</p> <p>CAB have agreed to promote on their social media platforms</p> <p>Updated throughout the consultation</p>	07.01.19
Social Media Statistics		

Twitter		Facebook	
Total CCG Tweets	14	Total CCG Posts	14
Impressions	13,991	People reached	9926
Total engagement	177	Engagement	665
Likes	22	Likes	51
Retweets	44	Shares	81
Link clicks	51	Link clicks	86
Screens	Developed appropriate information (animated powerpoint) to be displayed at GP Practices and on CAB screens		18.01.19
Engagement booklet	Hard copies and electronic copied sent and displayed at: <ul style="list-style-type: none"> <li>• Healthwatch Halton</li> <li>• Halton Carers Centre</li> <li>• Halton Haven</li> <li>• AGE UK Mid-Mersey</li> <li>• Citizens Advice Bureau</li> <li>• Halton Carers Forum</li> <li>• Halton MIND</li> <li>• Halton Women's Centre</li> <li>• Halton Mental Health Forum</li> <li>• SHAP</li> <li>• Nightstop Communities</li> <li>• Halton &amp; St Helens Voluntary and Community Action</li> <li>• Halton Disability Partnership</li> <li>• Widnes and Runcorn Cancer Support Centre</li> <li>• Stroke Support NW</li> <li>• Alzheimers Society</li> <li>• Castlefields Community Centre</li> </ul>		07.01.19

	<ul style="list-style-type: none"> <li>• Grangeway Community Centre</li> <li>• Murdishaw Community Centre</li> <li>• Upton Community Centre</li> <li>• Ditton Community Centre</li> <li>• Halton View Residents Association</li> <li>• Appleton Village PPG</li> <li>• Peel House Plaza PPG</li> <li>• St Ambrose Sanction</li> <li>• Women's Institution</li> </ul>	
<b>Patient Health Forums</b> To be discussed and disseminated	Discussed at NHS Halton CCG's People's Health Forum at both Runcorn and Widnes venues.  Halton People's Health Forum Steering Group  Halton People's Health Forum – Widnes  Halton People's Health Forum – Runcorn  Warrington Health Forum	11.01.19  07.02.19 1:30pm – 3:30 Halton Stadium  13.02.19 10am – 12noon Grangeway Community Centre  21.01.19
<b>NHS Halton CCG 'membership' Scheme</b>	Sent information to any of our members of the public, PPGs, PPG Plus and Halton People's Health Forum members who have signed up to be members of the CCG and wanted to receive newsletters, surveys and information etc.	07.01.19

<b>NHS Warrington CCG 'membership' scheme</b>	Information sent via NHS Warrington's CCG public newsletter	31.01.19
<b>Patient Participation Group</b> Individual PPGs and PPG Plus Networks	Sent information to NHS Halton CCG's PPG Plus Network Sent to individual PPGs and ask to attend individual Halton PPG meetings  Attended Grove House PPG  To send information to NHS Warrington CCG's PPG Network and individual PPGs.	07.01.19 07.01.19  06.02.19  31.01.19
<b>Public Events/ drop ins</b>	Attended two public venues to promote the consultation <ul style="list-style-type: none"> <li>• Runcorn Shopping City</li> <li>• Widnes Market (Healthwatch involvement)</li> </ul> Drop in at Grangeway Community Centre  CAB staff and volunteers focus group	Saturday 26.01.19 11am – 3pm  06.02.19  13.02.19  28.02.19 Cancelled on the day due to low attendee numbers. Staff had completed the survey
<b>Urgent Care Centres</b>	Attended UCCs at the proposed time of reduction in hours	Runcorn 27.02.19 9pm – 10pm

		?? Widnes 28.02.19 7am – 8:30pm ??
<b>External public meetings/ events</b>	Halton WI Halton View Residents Association	02.19
<b>Media</b>		
Press release to launch the consultation	Runcorn and Widnes World & Runcorn and Widnes Weekly News	04.01.19 18.02.19
Press release as a final reminder	Runcorn and Widnes World & Runcorn and Widnes Weekly News	04.01.19 18.02.19
Radio	To promote the consultation on Halton and St Helens Voluntary and Community Action Radio	31.01.19 28.02.19
Media Statistics Runcorn and Widnes World has a readership of around 25,057 and has a total reach of 57,074 through print and online. The Runcorn and Widnes World also shared via its social media outlets, particularly on the opposition put forward at the time from MP Mike Amesbury.		
<b>Third Sector Organisations</b>		
Halton and St Helens Voluntary Action	Sent information for further distribution to Third Sector organisations  To highlight any Third Sector organisations to work with/ liaise with  To ask, through their e-newsletter, for attendance at Third Sector	07.01.19

	organisations	07.01.19
Healthwatch Halton	Information sent to Healthwatch Halton to send to their wider database.  Stakeholder briefing sent for formal Healthwatch response	08.01.19  07.01.19
CAB – (footfall of over 4000)	Reception staff at both Widnes and Runcorn sites handed out hard copies of the consultation questionnaires and encouraged their clients to complete them in the CAB waiting area - whilst awaiting their appointment.  CAB Advice Line promoted the consultation	Throughout the consultation
<b>Equality Groups and vulnerable groups (to focus on protected characteristics from the EA) to add any other groups as appropriate</b>		
Halton Disability Forum	CCG to meet and discuss with HDP's consultative forum	Information sent email to attend forum sent no response
Black minority and ethnic community development project SHAP	Summary documents to be sent and discussed at relevant meetings.	07.01.19
Migrant workers	Summary documents to be sent and discussed at relevant meetings.	07.01.19
Halton OPEN older people's engagement group	To attend and discuss the consultation	Information sent emailed to attend meeting no response
Halton Carers Centre	Attended meetings to discuss the consultation  Halton Youth Carers Event – St Maries, Widnes	  31.01.19

	Halton Carers Knit & Natter Group, Runcorn	04.02.19
Halton Speak Out	To attend and discuss the consultation	Messages and email sent no response
SPARC	Sent information and ask to attend meeting to discuss the consultation	Email sent 10.01.19
HAFS	Sent information and ask to attend meeting to discuss the consultation	Email sent 10.01.19
CHAPS	Sent information and ask to attend meeting to discuss the consultation	Email sent 10.01.19
The Sanctuary – Halton View	Sent information and ask to attend meeting to discuss the consultation	Facebook message sent 14.01.19
Families	CAB outreach at Children’s Centre at Windmill Hill  Request VCA to support by targeting community centres	Throughout the consultation  07.01.19
Vulnerable groups	CAB outreach sessions at Brennan and Halton Lodges (YMCA and Homeless Shelters)  CAB sessions at Widnes and Runcorn Job Centres	Throughout the consultation
Alternative formats	Information included in summary document offering alternative formats	07.01.19
Other community groups	Attended groups and organisations to promote feedback and seek views  Fibromyalgia Support Group  Stroke Association  Halton Cancer Support Centre	  05.02.19  18.02.19  28.02.19

<b>Primary Care Engagement</b>		
GPs	Information sent to all local GPs in weekly bulletin  Halton Warrington  Briefing sent to Local Medical Committee	11.01.19 11.01.19  07.01.19
GP Protected Learning Times	Marketplace at PLT	28.02.19
<b>Other Clinical Engagement</b>		
Pharmacists	Briefing sent to Local Pharmaceutical Committee	07.01.19
<b>Internal Engagement</b>		
CCG Staff	Information to be sent via staff bulletin and team meetings	09.01.19
Integrated Management Team	Sent pre – consultation report, EIA and consultation plan	08.01.19
Quality Committee	Updates sent and discussed.  Final consultation report to be discussed and ratified	01.19 02.19  01.04.19
<b>Stakeholder Group</b>		
Health and Wellbeing Board	Briefings sent to Chair  Chief of Commissioner to attend and update	07.01.19
Wellbeing CIC	Promoted the consultation to share with their clients	07.01.19



Warrington and Halton Hospital NHS Foundation Trust	Briefings sent to CEO Briefings sent to Communication team to share with staff and members	07.01.19
St Helens and Knowsley Hospitals	Briefings sent to CEO Briefings sent to Communication team to share with staff and members	07.01.19
Halton Borough Council	Briefings sent to CEO Briefings sent to Communication team to share with staff and members	07.01.19
Warrington Borough Council	Briefings sent to CEO Briefings sent to Communication team to share with staff and members	21.01.19
Bridgewater NHS Community Healthcare Foundation Trust	Briefings sent to CEO Briefings sent to Communication team to share with staff and members	07.01.19
North West Boroughs NHS Foundation Trust	Briefings sent to CEO Briefings sent to Communication team to share with staff and members	07.01.19
Care Homes	Briefings sent	07.01.19
Social Care	Briefings sent	07.01.19
Domiciliary Agencies	Briefings sent	07.01.19
PALs	Briefings sent	07.01.19
Provider Forums	Briefings sent	07.01.19
NHS England	Briefings sent	07.01.19

<b>Political Engagement</b>		
Halton's Health Performance and Policy Board- (Overview and Scrutiny)  Warrington Health Scrutiny	Briefings sent	07.01.19
	Attended to present on the pre-consultation engagement and procurement process	26.02.19
	Briefing sent	21.02.19
MPs	Briefings to be sent to both Halton and Warrington MPs	
	Halton	04.01.19
	Warrington	21.02.19
Cllrs	Briefings to be sent to both Halton and Warrington Cllrs	
	Halton	04.01.19
	Warrington	21.02.19